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## APPLICATION PROCESS

This process has been designed to acquaint you with our school and to provide opportunities for families and students to get to know the Bethesda community better and for us to become familiar with you.

### THE ORIENTATION

For most families, the application process begins through an introduction to our school. This may include visiting us at a school fair or open house, or calling us to request materials or to schedule a tour. All prospective families must complete a formal orientation, scheduled through the Admissions Office. At this meeting with the parents and guardians, and preferably the student(s), spiritual, educational, and philosophical expectations will be discussed. A tour of the facility will be given. This will likely last 30-60 minutes. After the orientation both parties should know if BCS will be a good fit between the family and the school. If the school sees no problem with a continuation of the process, it is then up to the family to fill out an application form and return it to the school.

### THE APPLICATION

Our receipt of your completed application and application fee starts your Admissions file. We require a letter of recommendation from your pastor. A copy of previous school records/transcripts must be sent to the BCS Admissions Office. The application includes opportunities for parents/guardians to give a brief testimony of faith, and read and sign our “Commitments” and “Statement of Faith.”

### THE TESTING

Once the completed application is returned, the student will be set up for testing at the school. We require entrance exam results to help us gauge potential for academic success and to help in course placement. Tests are approximately one hour in length.

## THE FINAL INTERVIEW

Once testing is complete and the Pastor's Recommendation Form has been returned (by the pastor), a final interview is set between the family and the Superintendent. At this interview, test results are reviewed and the Superintendent has the opportunity to become better acquainted with the family and student. During this time, middle and high school students will discuss scheduling of classes. At the conclusion of the final interview, a financial advisor will help you select the best financial payment option for your tuition. A financial contract must be signed in order to make the admissions process complete and for the student to be officially enrolled at Bethesda Christian Schools.

## THE TIMELINE

The entire admissions process can take up to 3 weeks to complete and families are encouraged to apply early in the recruiting season. During the school year, applications are considered on a space available basis. Contact the Admissions Office to schedule your orientation interview.

## For Kindergarten

The applicant must be five years old on or before September 1<sup>st</sup> of the school year. Qualified younger siblings of current BCS students will receive priority in acceptance prior to April 1. Following April 1, students will be accepted, all things being equal, in the order applications are received.

## **Notes of Importance**

Parents must be in agreement with and support of the "BCS Statement of Faith," "Commitments," and the "Mission Statement" without reservation. They must desire for their children to be educated accordingly.

*Any student who has been suspended or expelled from their previous school must demonstrate **one complete year** of good behavior at another school before being considered for enrollment at Bethesda Christian Schools.*

*Bethesda Christian Schools does not discriminate on the basis of race, color, national or ethnic origin or previous doctrinal belief.*

**Bethesda Christian Schools**  
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